



Royal Association of Justices of Western Australia (Inc.)

ABN: 22863914075

MINUTES OF ANNUAL GENERAL MEETING

10.30 am Saturday 2 December 2023
City of Stirling Council Chambers

MEETING OPENED: 10:34am

Dr Gillian Colclough JP (GC) (Chairperson) and Ms Kiri Campbell (KC).

1. Acknowledgement of the traditional owners of the land.

- a. Welcome to Country by GC.

2. Attendance, proxies received and apologies – is there a quorum. Yes

- a. Attendance - As per Attendance Register signed by those present (22).
- b. Proxies/Postal votes (17):
 - i. To Chair/GC - (17) As per Proxy Register
- c. Teams Link – As per online Members Team Link Register (4)
- d. Apologies:
 1. Judy Wright
 2. Ron Bennett
 3. Pauline Forrester
 4. Geoff Feddersen
 5. Vince Costantino
 6. Ian Goodenough MP
 7. Rosemary Brown
 8. Katie Hodson-Thomas
 9. Lisa Bayly
 10. Brian Langford
 11. Jill Parnham
 12. Chris Smith
 13. Teresa Ritchie
 14. Ann Marie Chemello

The list of voting members will be filed in the RAJWA office and will be available for inspection by members. The total number of those who voted is 43 members.

3. Minute of silence for members who have passed away.

4. Minutes of the 2022 Annual General Meeting and business arising from the Minutes.

MOTION: 1.a. Correction to the Minutes of the 2022 Annual General Meeting (AGM) in reference to item **10.b.xii** Kerry Schilling should be Kerrie Schilling.

Moved: Ms Kiri Campbell JP 2nd Dr Sam (Sandanand) Mankar JP **Carried**

MOTION: 1.b. That the Minutes of the AGM held on 26 November 2022 be confirmed as a correct record.

Moved: Ms Kiri Campbell JP 2nd Dr Sam Mankar JP **Carried**

5. President's Report 2022-23.

MOTION 2: The President's Report be accepted as received.

Moved: Mr Malcolm Collier JP 2nd Mrs Kerrie Schilling JP **Carried**

6. Financial Statements for 2022-23.

MOTION 3: That the Reviewed Financial Statements for the year ended 30 June 2023 as set out in the Annual Report be adopted.

Moved: Dr Gillian Colclough JP 2nd Mr Mark Paulton JP **Carried**

7. Election of Council Members for 2023-2025

In accordance with the rules of the Association, the business of the Association will be conducted by the Committee comprising of President, Deputy President and Treasurer.

Resolution to have a minimum of 6 Committee members until the next Annual General Meeting, in accordance with Rule 35(1).

MOTION 4: That the majority of our members accept that our Committee member numbers be a minimum of 6 members until the next Annual General Meeting.

Moved: Mr Brian Dodds JP 2nd Mr Shaun Burgess JP **Carried**

Following the Call for Nominations (conducted in accordance with RAJWA Rule 9) for all the positions, four nominations were received, being Ms Allison Golsby JP, Mr Merv Wright JP, Mr Shaun Burgess JP and Mr Brian Dodds JP.

In accordance with RAJWA Rule 35(2), the number of nominations did not exceed the number of vacancies therefore all candidates were declared elected. Kiri Campbell JP's position remains intact until the 2024 AGM.

Minimum number of Committee members, 6, was not met. Casual nominations were invited from the floor: nomination received from Mr John Arthur JP.

MOTION 5:

That John Arthur JP be accepted as a member of the Committee.

Moved: Mr Merv Wright JP

2nd Mr Brian Dodds JP

Carried

As in previous years, voting for office holder positions will occur at the next Committee meeting, in accordance with Rule 34 and our Policy Manual.

8. Other Business.

i. Appointment of Auditor/Reviewer of Accounts

Carlton & Partners have confirmed that they are willing to undertake 2024 audit.

MOTION 6:

That Carlton & Partners be requested to conduct 2024 audit.

Moved: Mr Merv Wright JP

2nd Mr Brian Dodds JP

Carried

ii. Questions from floor

- a. Bel Matthews JP asked who new President and Deputy President would be.
 - i. President responded that voting would take place at first committee meeting.
- b. James Grieg JP referred to hearsay that WA JPs witnessing QLD documents should have to keep a copy of the documents for 7 years. Malcolm Collier JP added that Qld law states a \$300 penalty for a JP who does not retain a copy.
 - i. President responded that recent query to DoJ gave information that WA JPs follow WA legislation, not Qld. (Qld JPs not required to follow WA law.) JPs in WA are not required to keep copies but will recheck.
- c. Lina Ridley JP remarked that ASQA had extended requirements for senior staff and education agents at RTOs to complete a fit and proper person declaration.

iii. Questions from attendees online

- a. Alison Golsby JP: Asked for assistance to get Kalgoorlie Branch up and running and whether Covid Act electronic remote signing to be extended.
 - i. President responded firstly that incoming Committee would discuss strategy on potential Kalgoorlie Branch, and secondly that while Covid Omnibus had expired, the Criminal Act (under the Investigation Act of 2006, s13, Search Warrants) endured and allowed for electronic signing and witnessing in special circumstances, which included distance and availability of a JP.

11. Meeting closed at 11:37am.